

### Orders for All Users of MT

General instructions for the organisation and administration of MT are contained in Joint Service Publication (JSP) 800, Chapter 10. Relevant instructions for all users of MT are promulgated below.

The MTO or his deputy is to authorise the use of MT on the behalf of the Commandant.

### Accident Procedure

The procedure to be followed by a driver of a service vehicle, including a vehicle on hire or lease to the MOD, after an accident is as follows:

Stop the vehicle and complete the accident report forms (FMT3-2 and FMT3-3) which are carried in every MT vehicle. The action required is as follows:

- a. Obtain full particulars of witnesses
- b. Obtain full particulars of the other Driver's Insurance.
- c. A sketch of positions of vehicles at and after the accident including distances.
- d. Hand a completed accident slip (at the foot of the FMT3) to the police or other driver involved.

Details of the accident must be reported to the MTO immediately on your return. If the Unit cannot be reached within 24 hours the FMT3-2 and FMT3-3 must be sent to the Unit MTO followed by a telephone call with brief details.

### Senior Passenger's Responsibilities

The senior passenger travelling in an MT vehicle is responsible for:

- a. The discipline and observance of regulations by the driver and passengers.
- b. Taking action to prevent any overloading of the vehicle reported to him by the driver. The driver will not proceed until he is satisfied that he is not overloaded.
- c. Ensuring that, where seat belts are fitted, they are worn by both driver and passengers (Service or Civilian) at all times except when reversing or holding a valid certificate of exemption on medical grounds.
- d. Ensuring that, if requested by the driver, a second man assists the driver during reversing operations.
- e. Ensuring that the driver is not permitted to smoke whilst driving. (Passengers may smoke if the driver is satisfied that it is safe for them to do so).

### Routine Duty Journeys

Authority for the use of MT on routine journeys or the variation of an existing service may only be given by the Commandant. A list of authorised routine journeys is to be reported in Unit Routine Orders during the first week of January and July each year.

### Use of Private Cars on Duty Journeys

Detailed regulations for the use of private transport are contained in Queens Regulations (Chapter 37) for service personnel and the MOD Civilian Travel Manual for civilian personnel. A request for MT is to be submitted to MT Control (using a MT Form 658) before the use of private transport can be authorised. The use of private transport will not be authorised if MT is available.

Drivers Legal Liability for the Condition of his Vehicle and the Security of Loads

The Motor Vehicles (Construction and Use) Regulations 1983 (as clarified in JSP 800 Chapter 13) stress the fact that, in the eyes of the Law, the responsibility for ensuring that a vehicle is roadworthy and the load secure is that of the individual who is driving the vehicle.

Daily Vehicle Checks

Detailed instructions on items to be checked daily before use is contained in JSP 800 Chapter 13.

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- Standing Order dated Aug 09